

**Subject:** Admin contracts / OMA requirements

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**To:** Steve Stein <steins@mokena159.org>, Eric Bush <bushe@mokena159.org>

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Steve and Eric,

I've discussed some of my concerns with the admin contracts with Steve, but I've been thinking about the action item and OMA, which bring on another set of issues.

For clarity: board approval of the Personnel report tonight is not approval of administrator's contracts, it is only us approving the personnel report, as presented. The contracts are not included in that action.

Besides that, I am concerned we are not in compliance with OMA as the situation stands on these contracts, regardless. Please keep this in mind for when we have them as an action item next month.

1. The public was not provided notice of the action. The agenda provided the public does not state approval of administrator contracts.
2. The precedence has been long set our employment contracts are an action item, not just a reference on the Personnel Report. Part of this is due to the obligation for us to publish what we are voting on and give recital to that in the meeting. Nothing we've done shows we are approving contracts.
3. The precedence has been long set that the board (and public) are afforded information on action items a month prior to action. That was not done. These contracts were not referenced last month, and the board and public had no reason to believe they would be an action this month.
4. The precedence has been long set these contracts are voted on in April, sometimes May. Historically we have not acted upon Admin contracts this early in the year.

For these and many other reasons I have reviewed with Steve, I will ask that we move to separate out lines on the Personnel report so as to exclude those that are not complete.

Kelli